



Date : 23 June 2009  
To : All Members  
From : Tony Ip - Hon. Secretary  
Re : 16<sup>th</sup> Annual General Meeting 第十六屆會員週年大會

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Dear members,

Thank you for your kind support given to the Association over the past twelve months. I represent the 13<sup>th</sup> Council and would like to notify you of the forthcoming AGM which will be held on 31st July 2009 (Friday) at the Ballroom of Royal Plaza Hotel, 193 Edward Princes Road West, Mongkok, Kowloon..

The Annual General Meeting (AGM) of the Association will be held prior to the Dinner buffet. The meeting will be started on time at 7:15pm and the agenda of the 16<sup>th</sup> AGM was attached for your information. If you are not available to attend the AGM, please nominate the Administrator of the Association, Ms Ling Ho to represent you or any person on your behalf to vote at the AGM by filling the enclosed proxy form and return it to Ms Ling Ho by Fax 2191 7853 or email to [info@fsica.org.hk](mailto:info@fsica.org.hk) before 10 July 2009.

I cordially invite you all to be present at the meeting and thank you for your kind attention.

Yours faithfully,

Tony Ip  
Hon. Secretary



REPLY SLIP 回條

Please complete this form and fax to 21917853 or email [info@fsica.org.hk](mailto:info@fsica.org.hk) for reservation, then mail it together with the crossed cheque to FSICA office, Room 1801, 18/F., Tung Wai Commercial Bldg., 109-111 Gloucester Road, Wanchai, Hong Kong.

致：香港註冊消防工程公司商會有限公司  
To：FSICA

**The 16th Annual General Meeting**  
**第十六屆會員週年大會**

Date：31<sup>st</sup> July, 2009 (Friday)  
Time：06:30pm – 07:15pm Reception  
07:15pm – 08:15pm Annual General Meeting  
08:15pm – 10:00pm Dinner buffet  
Venue：Royal Plaza Hotel, 193 Edward Princes Road West, Mongkok, Kowloon

Company公司名稱：\_\_\_\_\_  
Contact Person 聯絡：\_\_\_\_\_ Tel 電話：\_\_\_\_\_  
Fax 傳真：\_\_\_\_\_ Email 電郵：\_\_\_\_\_  
Address 地址：\_\_\_\_\_

本公司 \*將會 / 不會出席2009年7月31日(星期五) 的晚餐會，請預留 \_\_\_\_\_ 位給與本公司。  
We \*shall / shall not attend the Dinner on AGM on 31<sup>st</sup> July 2009 (Friday), please reserve \_\_\_\_ seat(s) for our company.

<p><i>Fee費用：HK\$400.00 per head</i> <i>每位港幣四佰元正</i></p>
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Enclosed please find a crossed cheque (Bank：\_\_\_\_\_ Cheque No.：\_\_\_\_\_) made payable to “The Association of Registered Fire Service Installation Contractors of Hong Kong Limited” in the sum of \_\_\_\_\_.

簽署及蓋章 \_\_\_\_\_  
Signature & Company Chop

Date: \_\_\_\_\_

\*Please delete whichever is inappropriate. 請刪去不適用者。