

account the past disciplinary record or any conviction record of the qualified persons (for offence related to IC/IE Regulation) on deciding whether they should be accepted for registration purpose (This should be read in conjunction with Section 8.8) .

6.3.3 **Suggestion** : To enable FSD to enforce the above provisions, it is proposed to confer FSD the power in requiring the applicant to submit relevant information and documentary evidence to support a claim to qualifications, competence or experience. If the applicant fails to provide the required information, the processing of such application will be discontinued. (Please see relevant suggestion under 8.3.4)

6.3.4 The existing appeal mechanism as contained in regulation 6 of the Fire Service (Installation Contractors) Regulations will be retained.

## 7. Renewal of Registration

At present, once the FSIC has registered with FSD, they will not be required to renew their registration. This gives rise to problems such as no up-to-date record of FSIC who are still operating can be maintained. As such, the following suggestions are made:

7.1 In order to enhance the control mechanism on registration of FSIC :

7.1.1 **Suggestion** : all FSIC are required to renew their registration with FSD at a regular interval;

7.1.2 **Suggestion** : In this regard, we propose to renew registration every three years upon application by the FSIC.

7.2 **Suggestion** : To avoid bottleneck in processing subsequent renewal registration after the initial one, it is suggested that flexibility should be given to the Director in deciding the first renewal period after initial registration to the new scheme. The period is proposed to range from 1 year to 3 years. After that, all renewal will be back on a regular 3-year basis.

The above suggestion is to avoid expiry of registration in or around the same period, as it is most likely that majority of the existing FSIC will register with FSD shortly before the new scheme is implemented. By doing so, the expiry date for renewal of registration can be scattered evenly throughout the year to avoid registration of most of the FSIC being expired around the same period. This can avoid delay in processing renewal applications of FSIC.

- 7.3 **Suggestion** : All applications for renewal of registration shall be received by the Director not earlier than 4 months and not later than 30 days prior to the date of expiry of the relevant registration. This is to afford time for processing the renewal application which includes verifying the registration particulars and inspection of workshops.
- 7.4 If no application for renewal is received upon expiry of the aforesaid period, the Director of Fire Services shall remove the name of such FSIC from the register upon expiry of his registration.
- 7.5 If an application for renewal is received after the expiry of the period mentioned in para. 7.3 but before the expiry date of his registration, application for renewal will still be accepted. However, the FSIC concerned will not be permitted to undertake or complete FSI work after the expiry date of his registration until his renewal application is approved by FSD.
- 7.6 If an application for renewal is received after expiry of the registration, the application will be treated as a new application for registration as FSIC.
- 7.7 **Suggestion** : A prescribed fee is suggested to be charged for renewal of registration.

8. Legislative Amendments to the Existing Fire Service (Installation Contractors) Regulations

To reflect the proposed new classification scheme and matters discussed above, and to enhance the monitoring and control of FSIC, the two existing regulations