



## CHAIRMAN'S REPORT

### The 15<sup>th</sup> Annual General Meeting of The Association of Registered Fire Service Installation Contractors of Hong Kong Limited

Honourable guests, dear members, good evening,

I am pleased in presenting the annual report on behalf of the 12th Council of The Association of Registered Fire Service Installation Contractors of Hong Kong Limited. This year is the 2<sup>nd</sup> council year of the 12th Council.

On behalf of the Association, I would like to thank the council members, members and chairmen of twelve committees for their contribution over past two years to lead the Association to serve the members, the community and the industry in different aspects.

The twelve committees of the association have been serving the association and its members to a high degree of satisfaction, thank you.

The 12th Council Members are:

Council Member	Representative	Position
Chubb Hong Kong Ltd.	Peter O.K. Lam	Chairman
Majestic Engineering Co. Ltd.	Michael M.K. Lam	Vice Chairman
Fai Tak Engineering Co. Ltd.	Francis M.F. Tang Tony W.H. Ip	Hon. Secretary(retired in Apr 2007) Hon. Secretary(joined in Apr 2007)
ATAL Engineering Ltd.	P.S. Ho	Hon. Treasurer
Guardian Fire Engineers & Con. Ltd.	Ken C.K. Poon	Director
Shun Yick & Co., Ltd.	Rudolf K.C. Tam	Director
Ryoden Engineering Co., Ltd.	W.K. Hui	Director
Johnson Controls H.K. Ltd.	Charles C.M. Law	Director
Shun Cheong Electrical Engg. Co Ltd.	C.K. Chan	Director
Mansion Fire Services Co. Ltd.	K.C. Lam	Director
Honeywell Ltd.	Wilson C.Y. Yau	Director
Pyrofoe Engineers Ltd	Eric P.L. Kan	Director

	2002/2004	2004/2006	2006/2008
Affiliate Members	15	18	19
Life & Ordinary Members	66	64	62
Total	81	82	81



I would like to welcome our new members joined the Association within this council term.

AM	Etech Fire Limited	2007
OM	Ever Great Engineering Ltd	2007
OM	Fita (Int'l) Fire Prevention Eng Ltd	2007
AM	Kembla (HK) Limited	2007
AM	NGT International Trading Ltd	2007
AM	Wai Tat Electrical Machinery Ltd	2007
OM	Webster Engineers Ltd	2007
OM	Kin Ying Contracting Limited	2008
OM	Merry China Asia Ltd	2008
OM	Winning Engineering & Consultants Co	2008

The 12 committees managed the day-today operation of the Association. I would like to thank them for their contributions and invite the chairmen of Admin & Finance committee, Technical committee, Training committee, and recreation committee to report their activities in the past 12 months.

#### Admin & Finance Committee

1.	Mr. P.S.Ho (Chairman of Committee)	ATAL Engineering Ltd.
2.	Ms. Ling Ho	Administrator of the Association

- We have a small but very effective committee led by PS Ho to manage the administration of the association.
- Administration Committee is not only responsible for handling all matters relating to office administration, but also organize various kinds of events for our members such as seminars and sport activities.
- HKFSD and HKIFE (HK Branch) jointly organized The 消防工程學研討會 on 22 Nov 2007. FSICA have subscribed six seat(s) as sponsorship of the event.
- FSICA sponsored 100pcs FSICA cups for a competition award named “技能提升計劃-2008 技能提升慈善嘉年華” which was organized by Skill Updating Scheme.
- The PSWTA 先師寶誕暨週年聯歡晚宴 was held on 2 May 2008 and FSICA subscribed six admission tickets. Fellow Council Members: Eric Kan, Tony Ip, CK Chan, Hui Wing Kuen, KC Lam and KC Tam attended the dinner on behalf of the Association.
- FSICA had booked advertisement (\$12,000 inside half page) in the Special (Foundation) Journal for the China Hong Kong Fire Prevention Association. This was non-budgeted expense which was shared among all Council members



- FEMC & EMCA on behalf of all stakeholders of E&M contracting industry committed to supporting the project of install Monitoring Systems to give advance warning to the landslide-dammed lakes and hope FSICA could take up \$50,000 from the total E&M commitment. Chairman of FSICA issued email to appeal FSICA members support for this project. FSICA have received commitment of \$52,000 donation sum from Members and Council Directors for Water level telemetry Equipment Sichuan Earthquake Relief. An "appreciation drinks" was conducted on 6 June at FSICA office with simple beer, soft drink, snake to thank for their kind donation.

**Thank You for Your Generosity!**

Name of donator	Donations(HK\$)
C.K. Chan	1,000.00
Charles Law	1,000.00
Michael Lam	2,000.00
P.S. Ho	1,000.00
Peter Lam	3,000.00
Terrence Leong	1,000.00
Tommy Poon	2,000.00
W.S. Lee	3,000.00
Y.K. Kwong	1,000.00
ATAL Engineering Ltd	5,000.00
Fai Tak Engineering Co Ltd	3,000.00
Henry Engineering & Supplies	3,000.00
Mansion Fire Services Co Ltd	1,000.00
Pyrofoe Engineers Ltd	3,000.00
Shun Cheong Electrical Engg Co Ltd	3,000.00
Shun Yick & Co Ltd	3,000.00
Tinhawk Co Ltd	1,000.00
Well United Fire Services Engineering Co. Ltd.	2,000.00
Wing Kai Engineering Co	10,000.00
Winning Engineering & Consultants Co	3,000.00

- Finance status will be reported separately under agenda item 2 - Auditor's Report.

**Technical Committee**

1.	Mr. Michael Lam (Chairman of Committee)	Majestic Engineering Co. Ltd.
2.	Mr. C.K.Chan	Shun Cheong Electrical Engg. Co. Ltd.
4.	Mr. Simon Tsang	Chubb Hong Kong Limited
3.	Mr. Francis Tang	External member
5.	Mr. Wicky Lo	External member
6.	Mr. Robin Li	External member
7.	Mr. Albert Tang	External member
8.	Mr. C.S.Lam	External member
9.	Mr. Tommy Leung	External member



- Members of the Technical Committee participated Four (4) Fire Safety Standards Advisory Group meeting to advise FSD regarding rules and regulations.
- New procedure for Form 314 drawings submission will be implemented on 1 Oct., 2008 under FSD circular letter No. 04-2008 dated 06 May 2008. Help Desk mechanism is introduced to replace the current Stages 1 & 2 submission procedures.
- Graphic Symbol Exit Sign - New FSD circular letter No. 05-2008 was issued on 13 May 2008.

Totally, there are 3 types of exit signs being accepted by the FSD including the currently used version.

- New checklist for Street Fire Hydrant system was issued under FSD circular letter No. 01-2008 dated 23 Jan 2008

Testing arrangement and installation requirement are standardized .

- Sub-group meetings for review of BS5839 for Fire Alarm and Detection System are completed. Final draft of local application version will be forwarded to FSSAG meeting for endorsement in Sept., 2008.
- FSD intended to introduce sounder base for Fire Detection System in Hotels/ Guesthouses and Student Hostels. Details are to be finalized and new FSD circular letter will be issued soon.
- Fire Protection requirement in Construction Sites - New FSD circular letter No. 02-2008 dated 31 Mar 2008 was issued.
- After recent notable fires in Hau Tak Market and Texco Road, FSD enhanced the related law enforcement regarding shut down of FSIs for maintenance and alteration works. New FSD circular letter No. 03-2008 was issued on 03 Apr 2008 for this new arrangement.

### Training Committee

1.	Mr. Tony Ip (Chairman of Committee)	Fai Tak Engineering Co. Ltd.
2.	Mr. P.S.Ho	ATAL Engineering Ltd.
3.	Mr. C.K.Chan	Shun Cheong Electrical Engg. Co. Ltd.
4.	Mr. K.C. Lam	Mansion Fire Services Co Ltd
5.	Mr. W.K. Hui	Ryoden Engineering Co Ltd.

- The Forum on "The Implementation of Third Party Fire Safety Certification by Introducing a Registered Fire Engineers Scheme in Hong Kong organised by FSICA was held on 7 December in VTC Tower. Mr Cheung Yat Cheong, Senior Division Officer of Fire Safety Command as our honourable guest speakers to deliver the topics. Total 105 audiences attended.



- A technical seminar will be jointly organized with Tyco in March to introduce some new products and application (extended coverage sprinkler, CPVC pipe and flexible dropper) on 27 March 2008 in HKPC. Total 105 Participants has enrolled to attend the seminar.
- Preparatory Course for Class 3 Registered Fire Service Installation Contractor has been completed on 22 November 2007 and 27 May 2008. The written exam for registration as Class 3 Fire Service Installation Contractors would be computerized starting from the July 2008 exam. Further details would be announced in due course.
- Tony Ip represent of FSICA to attend the forum on "Competence Assessment Standard under the Qualification Framework" in March 2008 to share & exchange view on the establishment of the said subject.
- Tony Ip represent of FSICA to sit in the Working Group of Plumbing Engineering Liaison Group's (PELG) organized by Water Supplies Dept.

### Recreation Committee

1.	Mr. Ken Poon (Chairman of Committee)	Guardian Fire Engineers & Con. Ltd.
2.	Mr. Wilson Yau	Honeywell Ltd.
3.	Ms. Ling Ho	Administrator of the Association

- The Association held four golf tournaments in last two years.

8 <sup>th</sup>	Sponsorship from Bun Kee (Int'l) Limited
9 <sup>th</sup>	Sponsorship from Hitacco Electrical Manufactory Ltd
10 <sup>th</sup>	Sole Sponsorship from Bun Kee (Int'l) Limited
11 <sup>th</sup>	Sponsors by Chubb Hong Kong Ltd, Guardian Fire Engineers & Con. Ltd, Kembla (HK) Ltd, Pyrofoe Engineers Ltd, New Way Engineering Co Ltd and Shun Yick & Co Ltd

- The Committee also organized Spring Dinners in Jan 2008 with big success. Total 250 attendants join the dinner gathering. Generous donation from FSICA members and Council member are highly appreciated.
- Pyrofoe Engineers Ltd and Chubb Hong Kong to sponsor the FEMC President Cup 2007 and FSICA Golf team had won the 2<sup>nd</sup> Best Team.
- With enthusiastic participation by members, all events were held successfully.



### Legal & Contract Committee

1.	Mr. Michael Lam (Chairman of Committee)	Majestic Engineering Co. Ltd.
2.	Mr. C.K.Chan	Shun Cheong Electrical Engg. Co. Ltd.
3.	Mr. Tommy Poon	Guardian Fire Engineers & Con. Ltd.

- FEMC has finally agreed with HKCA the revised version of Revision of Standard Form of Domestic Sub-contract (Blue Form) after long time discussions.

The new Blue Form was formally launched on 27 Jun 2008.

### Membership Committee

1.	Mr. K.C.Lam (Chairman of Committee)	Mansion Fire Services Co. Ltd.
2.	Ms. Ling Ho	Administrator of the Association

- We had 10 new members joining the Association in past two years. Member retention program shall be the top priority of the Association to grow the number of the member.
- A member who has not paid the annual subscription fee, was suspended temporarily the service offered to them until the concerned fees has been paid up. Furthermore, who has been sent a reminder is liable to lose his membership status, subject to the decision of the Council. Membership shall be reinstated upon payment of all part fees due.

### Safety Committee

1.	Mr. Charles Law (Chairman of Committee)	Johnson Controls Hong Kong Ltd.
2.	Mr Eric Kan	Pyrofoe Engineers Ltd

- The Association has joined the Hong Kong Federation of Electrical and Mechanical Contractors to hold an E&M Safety Walk and Carnival Fair on 16 December 2007 at Po Leung Kuk Jockey Club Tai Tong Holiday Camp in Yuen Long.

### Newsletter and Internet Committee

1.	Mr. Wilson Yau (Chairman of Committee)	Honeywell Ltd.
2.	Mr. Simon Tsang	Chubb Hong Kong Ltd.
3.	Mr. Raymond Tsui	
4.	Ms. Ling Ho	Administrator of the Association



- In order to reduce cost of mailing, the Association applied permission to use of Permit mail and will use plastic bag to send the newsletter in the future.
- The newsletter and Internet committee issued two newsletters and kept the website of the Association being updated monthly.
- Due to iBUSINESS would not extend to renew the "Content Update Service" and the web hosting service for the FSICA website. After comparison on the quotation from WSP, HCF would host FSICA website and responsible for production from 17 March 2008. The new renovated website have been exposed to public on 20 May 2008.
- **Statistics information visit FSICA website:**
  - **Site visit in the year 2007 : 25712**
  - **Site visit from Jan – June 2008: 13978**
- New rates for Promotional package for Sponsorship/Advertisement in FSICA newsletter/website.

Item	Member	Non-member
Sponsorship / Advertisement in FSICA newsletter	HK\$3,000.00	HK\$4,500.00
Newsletter and Website package	HK\$1,000.00	HK\$1,500.00

#### Architectural Services Department Liaison Committee

1.	Mr. Peter Lam	Chubb Hong Kong Ltd.
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- Working together The Hong Kong Federation of Electrical and Mechanical Contractors, a Work Group for Payment Problems was set up in July 08.
- A briefing for members was held on 30 July 08.

#### Housing Department Liaison Committee

1.	Mr. C.K. Chan (Chairman of Committee)	Shun Cheong Electrical Engg. Co. Ltd.
2.	Mr. W.K. Hui	Ryoden Engineering Co., Ltd.
3.	Mr. Michael Lam	Majestic Engineering Co. Ltd.
4.	Mr. P.S. Ho	ATAL Engineering Ltd.

- Committee joined 8 Sub-Group Meetings and 8 Quarterly Liaison Meetings and many Task Group Meetings and Breakfast Meetings with Housing Authority in past 2 years.



- "Pay for Site Safety, Environmental & Hygiene Scheme" for FSWP NSC has been adopted since last year.
- H.A. has accepted to gradually increase the percentage of skilled workers & semi-skilled workers in their FSWP NSC.
- For the "Wage Monitoring" and "On-demand Bond", FSICA has continuously collected the feedback from the members and expressed the opinions to H.A. in order to establish a more reasonable and practicable operations.
- For "Measurement of Abortive Works" and "Assessment of Interim Payment", FSICA would collect the unpleasant experience and the un-settled cases from the members and push H.A. to resolve the problems.
- H.A. insisted to request all on-list NSC to have ISO14000 and OSHAS18001 certification despite FSICA strong objection. FSICA is now fighting for a more reasonable time frame of implementation.
- FEMC and FSICA are lobbying H.A. to establish an enhanced measure to safeguard payment to NSC.

#### **Fire Services Department Liaison Committee**

1.	Mr. Peter Lam	Chubb Hong Kong Ltd.
2.	Mr. Michael Lam	Majestic Engineering Co. Ltd.
3.	Mr. K.C. Tam	Shun Yick & Co., Ltd.
4.	Mr. P.S. Ho	ATAL Engineering Ltd

- There were Five (5) communication meetings held between FSD and FSICA. FSICA's rep also attended Four (4) Fire Safety Standards Advisory Group (FSSAG) working group meetings.

#### **Federation of Electrical and Mechanical Contractors Ltd. Liaison Committee**

1.	Mr. Peter Lam (Chairman of Committee)	Chubb Hong Kong Ltd.
2.	Mr. Tommy Poon	Guardian Fire Engineers & Con. Ltd.
3.	Mr. KC Tam	Shun Yick Co Ltd

- Owing to Wicky Lo had resigned from FEMC, The Association would appoint K.C. Tam of Shun Yick Co Ltd to sit in the FEMC council as a council member.
- The Association approved the nomination of additional representative to FEMC – Kay Lau for next two years.





From the above report, you may have been aware that we need more members to share the heavy workload of the committees.

In addition to the contributions from our members, I would also like to request our members join me to thank the friends of the Association, who join the different committees as external members, for their valuable time and efforts to help the Association to grow and contribute to the industry.

Mr. C.S. Lam  
Mr. Albert Tang  
Mr. Raymond Tsui

Mr. Robin Li  
Mr. Wicky Lo

Mr. Tommy Leung  
Mr. Francis Tang

### **Conclusion**

Thank you for your supports to the Association over past two years, I believe the association on the basis of the ground work concreted by the 12<sup>th</sup> Council shall continue its success in the coming years.

Enjoy your time and the dinner.

Peter O K Lam  
Chairman  
The Association of Registered Fire Service  
Installation Contractors of Hong Kong Limited

1<sup>st</sup> August 2008